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## A Newsletter written by Fellows of CSI for Fellows of CSI

Publisher: Gilman Hu, FCSI

Editor: Richard A. Eustis, FCSI

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### Editorial:

By: Richard Eustis, FCSI, CCCA – Editor

Please note, this is a “Special Edition of the Fellows newsletter and is dedicated to information about the activities of the Fellows at the Institute Convention. The newsletter is basically divided into two parts. The first part is the report of the College of Fellows Nominating Committee and deals with the proposed slate of Officers put forward by the Nominating Committee along with additional information about the process for holding the election at the Annual Meeting.

The second part of this newsletter deals with other items related to the Fellows activities including some additional information about the College, the Agenda for the Annual Business Meeting, the Room Schedule for Fellows activities and a Convention Workshop which the College has been asked to present.

We would ask that you bring this newsletter to the Convention if you are attending as it will provide some guidance on the activities.

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## COF Officer Nomination Slate

Members of the COF Nominating Committee:

Term expires end of FY06

Richard A. Eustis, PE, FCSI, CCCA, Chair  
F87 Northeast Region

Robert Kipp Mayer, FCSI, CCS  
F92 Southeast Region

Richard C. Robinson, FCSI, CCS, CCCA  
F02 South Central Region

Term expires end of FY07

Paul W. Simonsen, R.A., FCSI, CCS  
F90 Southwest Region

Knox H. Tumlin, FCSI, CCS  
F96 Gulf States Region

Submit herewith the following nomination slate for vacant COF officer positions for FY07:

### VICE CHANCELLOR FY07

(3-year commitment of service in succession to Chancellor FY08 and Immediate Past Chancellor FY09)

**Douglas Hartman, FCSI, CCS, CCCA**  
F96 South Central Region

**Edith Washington, FCSI,**  
F97 Great Lakes Region

### BURSAR FY07 and 08

(2-year commitment of service without succession)

**William Brightbill, FCSI, CDT**  
F95 Middle Atlantic Region

**Michael Gibbons, FCSI, CCPR**  
F95 South Central Region

### Relevant Portions of the COF Bylaws:

*IV.B. The Fellows present at the Annual Business Meeting shall elect new officers of the Executive Committee each year to fill the expiring terms of existing officers. In odd numbered years a Secretary shall be elected and in even numbered years a Bursar shall be elected.*

*IX.A. The Executive Committee of the College of Fellows shall appoint a Nominating Committee to propose a slate of officers for election by those present at the Annual Business Meeting*

### Election Process:

1. Slate will be officially presented by the Nominating Committee for consideration and election at the College of Fellows Annual Meeting, Thursday March 30, 2006, at 6:30 p.m. in the MGM Grand Hotel, Room 303, Las Vegas, NV

## CSI COLLEGE OF FELLOWS ANNUAL BUSINESS MEETING

### AGENDA

THURSDAY March 30, 2006  
MGM Grand room 303

2. Floor nominations will be accepted, provided the nominations are seconded and such candidates have given permission, or if present to give their permission, to place their names in nomination as a sign of their willingness to serve if elected. A nominee is not required to be present. If a candidate is providing written permission to be nominated, the document must also include a name of a Fellow authorized to address the meeting on behalf of the nominee.
3. After nominations are closed, each nominee or one person designated by the nominee may address the meeting for not more than 3 minutes prior to the balloting.
4. Balloting will be by secret ballot. Per the COF Bylaws, individual voting shall be limited to Fellows present at the COF Annual Meeting; absentee ballots and proxy ballots shall not be allowed.
5. If two candidates are nominated for a position, the individual receiving a simple majority shall be deemed elected.
6. If more than two candidates are nominated for a position, the initial ballot shall elect two majority candidates via plurality and only those two candidates shall be voted upon in a run-off ballot immediately thereafter to determine who will be deemed elected as in item 4 above. If in the initial ballot, an individual receives a simple majority of the votes, then that individual shall be deemed elected without a run-off ballot.
7. Chancellor shall appoint tellers and other election facilitators as needed and shall moderate the nomination/election processes.
8. Questions or election irregularities shall be ruled upon by the COF Executive Committee and may or may not include floor voting for resolution.

1. CALL TO ORDER – 6:30 PM
2. ROLL CALL AND QUORUM - Klemeyer
3. ELECTION OF OFFICERS
  - a. Introduction of Nominating Committee Members-Easterling
  - b. Presentation of Slate – Eustis
  - c. Call for Nominations from the Floor – Alciatore
  - d. Presentation of Tellers – Alciatore
  - e. Balloting
  - f. Announcement of Election Results – Tellers Committee
4. REPORT OF THE EXECUTIVE COMMITTEE
  - a. Chancellor – Alciatore
  - b. Vice-Chancellor – Proctor
  - c. Secretary – Klemeyer
  - d. Treasurer – Borchelt
5. ACTIVITIES OF THE COLLEGE
  - a. Educational Program – Proctor
  - b. Fund Raising – Salisbury
  - c. History of Fellows –Dodd-Hansen
  - d. Jury of Fellows Liaison Report – Spiegel
6. OLD BUSINESS
  - a. None
7. NEW BUSINESS
  - a. Planning for FY 2007 – Proctor
  - b. Other New Business
8. NEXT MEETING
  - a. Annual Business Meeting @ CSI Convention 2007
9. ADJOURN – 7:30 PM

-END OF AGENDA-

#### Existing COF Officers and their positions in FY07:

**Jerome H. “Jerry” Alciatore**, FCSI, CCS, AIA  
F89 *Gulf States Region*  
Immediate Past Chancellor

**Katherine S. “Kathy” Proctor**, FCSI, CCS, CCA  
F98 *Gulf States Region*  
Chancellor

**Frederick J. “Jack” Klemeyer**, FCSI  
F95 *Middle Atlantic Region*  
Secretary

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#### **College of Fellows Executive Committee**

Earlier in this Newsletter, there is a report from the College of Fellows Nominating Committee that included material on the two Officers that are to be elected and the three Officers that will be continuing on the College Executive Committee. In addition to these Officers, the College Bylaws provides for a Director who serves as the result of being named by the incoming Institute Executive Committee as Chair of the Jury of Fellows. The Jury of Fellow’s Chair serves as a non-voting member of the College’s Executive Committee.

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## Planning Your Convention as a Fellow

	Thursday 3/30	Friday 3/31	Saturday 4/1
Fellows Reception (bar) MGM Grand 210-211	5:00 – 7:30 pm		
Jury of Fellows Meeting MGM Grand 303	5:30 – 6:30 pm		
College of Fellows Mtg. MGM Grand 303	6:30 – 7:30 pm		
Power Networking - <i>Resume Building Workshop</i> Las Vegas Convention Center Rm. 209		2:00 – 3:00 pm	
Annual banquet reception			6:30 – 7:30 pm
New fellow reception			6:30 – 7:30 pm
Annual banquet & Fellow's Investiture			7:30 – 9:30 pm

### The College of Fellow “Power Networking” – Resume Building Workshop Friday 3/31 2-3pm at the Las Vegas Convention Center Rm. 209

The College of Fellows has been asked to provide an educational program at the National Convention. The program will be a panel discussion and is titled Power Networking. The audience will be younger people in our profession who are coming to hear from the “elders”. The panel will be made up of Fellows who represent different career paths in the design and construction profession. Additional Fellows are invited to be a mentor and assist in the breakout group discussion.

Here’s a description of the program:

The College of Fellows of CSI is pleased to offer their services to mentor the younger members of our organization through this interactive workshop and panel discussion. Senior members of our organization will be available to young and aspiring professionals to assist them in their climb in the design and construction profession. Senior architects, engineers and other design and construction professionals will provide you guidance and advice to help you make career decisions. Break out groups will review

resumes and provide interviewing tips to assist you as you plan your career.

#### Discussion Topics

1. How do you prepare yourself for a job search?
2. What are the career path options?
3. How should you present yourself to get that position you want?
4. What vital in a resume?
5. What experience counts?
6. How do I move into CSI leadership?

**Moderator:** Kathy Proctor, FCSI, CDT, AIA  
Vice-Chancellor, College of Fellows

#### Panelists:

Architect	Jerry Alciatore, FCSI, CCS, AIA
Landscape Architect	Phil McDade, FCSI, CCS, FASLA
Specifier	Edith Washington, FCSI, CCS
Contractor	Richard Cooper, FCSI, CDT
Product Representative	Mike Gibbons, FCSI, CCPR

Please join us and share your expertise, your experience. Join us and be a mentor.

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#### Request for Volunteers

The College of Fellows is always looking for “Volunteers” to serve in various capacities, Looking forward to next year, there will be a need to find Fellows to serve on the College Nominating Committee from the Great Lakes, Middle Atlantic, and Northwest Regions Are you willing to serve on this important committee or do you have someone to recommend. If you do, please send the names to Jerry Alciatore who will serve as the Immediate Past Chancellor on the COF Incoming Executive Committee. There is also need for volunteers for other College Committees such as Fund Raising, History of Fellows, Seminars or Publications. Why not volunteer and help the College grow.

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#### College of Fellows Election Procedures

The College of Fellows is a developing organization and this is only the second time that new Officers have been elected. The College of Fellows “Nominating Committee” will be developing a “Committee Operating Guide” in the following months and would like your input as to how you would like to see the nominating or election process operate.

The current COF Bylaws provide some general requirements for the nomination/election process but left the College to fill in the details. If you have comments or suggestions, please send them to Ross Spiegel, no later than May 1, 2006.

TO:

First Class Mail

The FELLOWS  
% Gilman K.M. Hu, FCSI  
833 Ilaniwai St., 2nd Floor  
Honolulu, HI 96813-5222

## Honor Roll of Supporters

**William R. Brightbill, FCSI (1995)**

**James A. Chaney, FCSI (1997)**

**Joseph F. Dworkin, FCSI (2003)**

**Paul Edlund, FCSI (1976)**

**Dell Ewing, FCSI (1994)**

**Robert W Holstein, FCSI (1992)**

**Sandra Hundley, FCSI (2002)**

**James Jackson, FCSI (2000)**

**Joseph H. Kasimer, FCSI (1998)**

**Lee F. Kilbourn, FCSI (1982)**

**Kenneth L. Searl, FCSI (1990)**

In memory of **Alice E. Shelly, FCSI (1978)**

By her Fellow friends, current and former Honolulu

Chapter members:

**Betty C. Hays, FCSI (1992)**

**Robert C. Hockaday, FCSI (1986)**

**Gilman K. M. Hu, FCSI (1995)**

**Norbert R. Steeber, FCSI (1994)**

**Knox H. Tumlin FCSI (1996)**

**George F. White Jr., FCSI (1995)**

**Thomas I. Young, FCSI (1985)**

*Contributions are always welcomed. Mail checks to: CSI College of Fellow; % J. Gregg Borchelt, PE, FCSI; Brick Industry Association; 11490 Commerce Park Drive, 300; Reston, VA 20191-1525*

**All Opinions expressed in the articles in this newsletter are those of the author and the opinions do not represent the Construction Specifications Institute, The College of Fellows, the Editor or the Publisher.**

**Don't Forget** – CSI University: March 28, 2006

Annual CSI Show & Convention: March 29 – April 1, 2006

COF Annual Business Meeting: 6:30 PM, March 30, 2006